

CFEE Telecommunications and Technology Conference

July 23-24

Protocol for a Virtual Roundtable

- **Chatham House Rule - Cyber Edition:** Those of you familiar with CFEE's in-person conferences are aware of the time-honored "Chatham House Rule" by which the Foundation operates. This means specific comments are not to be attributed to any one person in the goal of promoting a more candid exchange of knowledge and insights. To this end, we will not be recording the conversation.

At this time, video conferencing is an inherently less private forum and confidentiality is not guaranteed; however, we ask that you help us to uphold our long and respected tradition.

- **Name:** Please input your full name and organization when you join by clicking on the three dots in the upper right hand corner. Our guests and other participants appreciate knowing who you are.
- **Submitting Questions:** You may 1) type your questions into the chat window, 2) use the "raise your hand" function on Zoom, or 3) text CFEE President/CEO Jay Hansen directly to indicate you would like to ask your question and you will be called upon. Questions and comments will be taken at the end of each individual presentation and then during the extended conversation period after all speakers have delivered their remarks.
- **Video and Audio:** As you enter the Seminar, your audio will be turned off and the video on. As you are called on to ask a question the audio can be turned on. Please be mindful of your setting as you 'go live' to minimize distractions and allow for participants to engage most meaningfully with your questions and comments.